

Ft. Huachuca Commercial Activities Steering Committee Meeting

25 May 2000
Alvarado Hall
1300-1500 hrs

CA Steering Committee Meeting 25 May Agenda

- **Opening Comments - COL Boardman**
- **Open Issues from Last Meeting**
- **Customer Input to the PWS**
 - How
 - When
- **TSC Issues**
- **DOIM Issues**
- **Closing Comments/Questions**

CA Steering Committee

Open Issues From Last Meeting

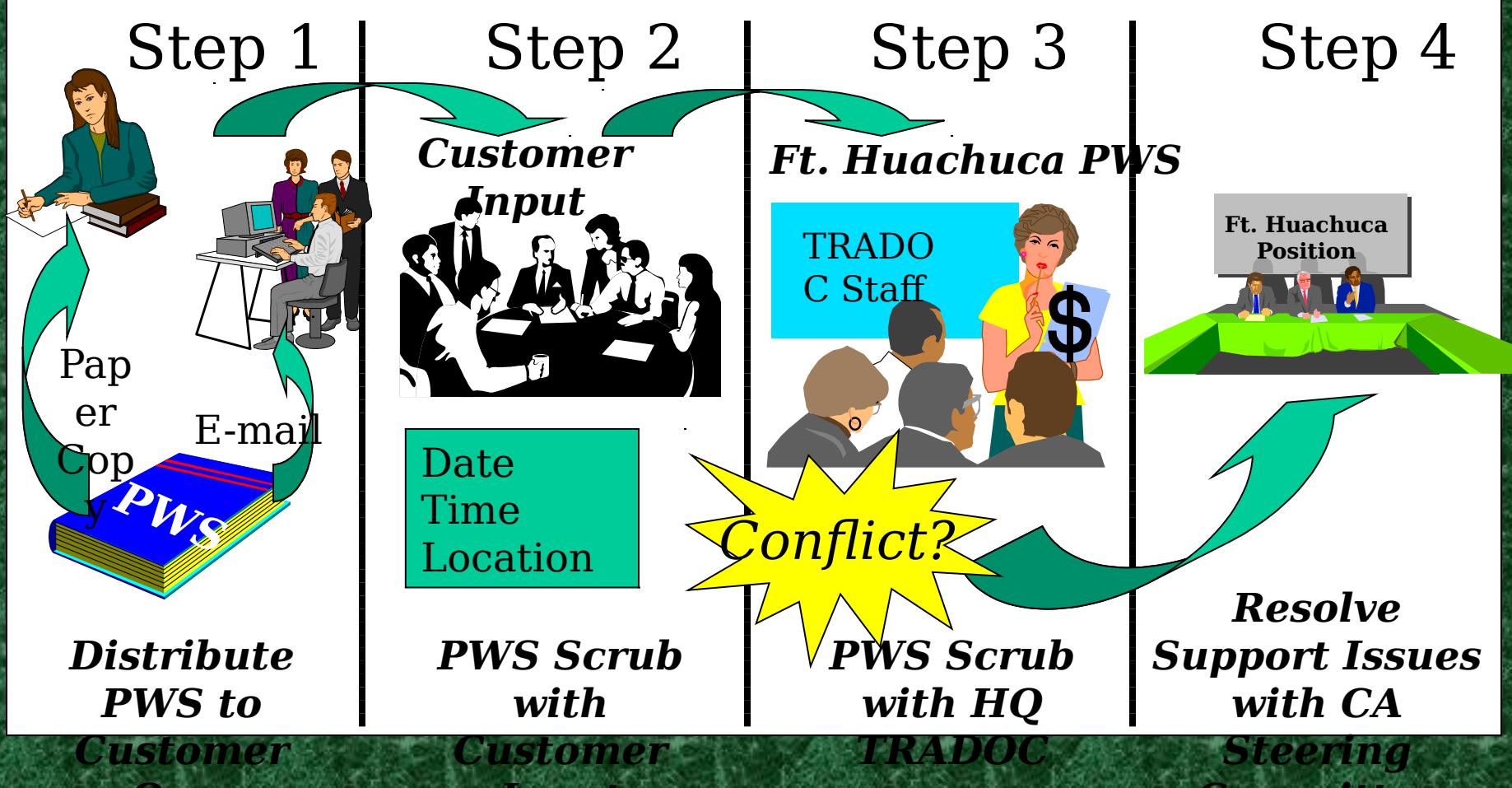
- Resource CA effort with two (2) additional people
 - Received one FT person from CL.....Mr. Ron Williams
 - Will not pursue additional personnel needs at this phase of the process.
- Acquisition Strategy
 - CG was briefed on USAIC's desire to proceed with Best Value contract strategy rather than TAC strategy.
 - CG has spoken with TRADOC CofS.....awaiting answer!!!!

CA Steering Committee

Open Issues From Last Meeting

- Casualty
 - Remove casualty from the PWS into the RO.
- Officer Strength Management
 - Remove Officer Strength Management from PWS into RO.
- SRP for 11th Signal Brigade
 - Final decision pending.....
- Cemetery Support
 - Still working

Customer Input to the PWS “How”



Customer Input - DOIM PWS

- Milestones
 - June 00: PWS to Customers for Review
 - July 00: IMSC Review of PWS;
Identify Major Issues
 - July 00: TRADOC Review of PWS
 - Aug 00: Major Issues to CA Steering Committee

Customer Input - DOIM

PWS

- Customer List
 - IMSC Voting Members
 - Garrison Commander (Chairman)
 - CofS, USASC
 - Commander, 111th MI Bde
 - Commander, 11th Signal Bde
 - Commander, USAISEC
 - Commander, JITC
 - Commander, EPG
 - Commander, MEDDAC
 - Director, USAOTC-IEW
 - Director for Futures
 - Director, Continuous Learning

Customer Input - DOIM PWS

- Customer List (Cont)
 - IMSC Non-Voting Members
 - Director of Human Resources
 - Director of Resource Management
 - Public Affairs Officer
 - Staff Judge Advocate
 - U.S. Army Audit Agency
 - INSCOM Training/Doctrine Support Det

Customer Input - DOIM PWS

- Customer List (Cont)
 - Others (Non-IMSC Members)
 - Cof S, USAIC&FH
 - Director, CSLA
 - Commander, Reserve Affairs

Customer Input

AGD Milestones

- **25 May** - PWS to customers for review
- **9 June** - Customer review of major issues
- **10-14 July** - TRADOC on-site review of PWS
- **?? July** - Steering Committee review

Customer Input

AG Customers For Review

- **USAG/306th MI Bn**
- **111th MI Bde**
- **CL Directorate/304th MI Bn**
- **Futures Directorate**
- **USASC**
- **11th Signal Bde**
- **MEDDAC**
- **DENTAC**

CA Steering Committee Meeting TSC Issues

- Approve FY01 Standard Level Of Service
- Recognize items not in SLS requirements (requester resources)
- Begin Performance Work Statement FY01

FY 01 TSC

Standard Level of Service

(SLS)

- **Required Military Personnel** file photographs.
- **Official photographs**
 - Portraits (06 and above, GM/GS15 and above only)
 - Passports
 - Identification (Badge, Credential)
- **VI Record Photography**
- **End of the Month award ceremony** photography

FY 01 TSC Standard Level of Service (SLS)

- Issue of MILES, to include batteries
- Loan of VI products
- Scheduling and operation of VTCs during duty hours (0730-1630 hrs)
- Design assistance in the fabrication of training support products
- Media self help assistance
- Approved and programmed VI/TSC project requirements

Not in SLS

Require Requester

Resources

- **VTC support before 0730 and after 1600**
- **Print out Large Format Graphic and Mount**
- **Lamination (Maps, Charts, etc.)**
- **Update/Changing an existing production**
- **Portraits (War College, etc. not ID by MILPO)**
- **Display Boards and other exhibits (AUSA, etc.)**
- **Equipment Operations (Fitch and etc.) - not approved by Steering Committee and recommended move to SLS and inclusion in PWS for special events (i.e. Hall of Fame, etc.)**

Approved and Programmed VI/TS Project Requirements

Approved project requirements based on level of funding available for FY 01 were briefed to the Steering Committee at this meeting.

Based on the procurement sensitivity prior to the PWS being released for solicitation, this slide was omitted from posting to the Ft. Huachuca web site.

Any questions about the information presented on this slide should be referred to Mr. John McGovern at X8-2663.

CA Steering Committee Meeting DOIM Issues

- ISSUE: Should DOIM's new AT&BSC Div be withdrawn from the study and placed in the RO?
 - Not included in original CPAS, added 01/00 based on DOIM reorganization and DRM request to TRADOC
 - Functions not announced by Congress and primarily contracted now.
 - Analysis concluded to hard to document in the PWS without risk to the core mission of the organization
 - No impact on MEO cost
 - RO/GIN staff responsible to ensure seamless operations in the case of contractor win
- RECOMMENDATION: Yes
 - DRM memo to TRADOC stating that our request to add AT&BSC staffing to our CPAS and the functions to the study were based on a DOIM reorganization and based on further analysis were premature, thus we request those numbers be removed and the functions moved to the RO.

CA Steering Committee Meeting DOIM Issues

- ISSUE: Should we document in the PWS and plan for the MEO support in the following areas:
 - Functions never supported
 - DOIM functions added to In/Out Processing checklist (No data)
 - Doctrinal/regulatory functions that haven't been enforced in years
 - CAPR/ITR Processing (No current data)
- RECOMMENDATION:
 - Steering Committee provide guidance/decision so these functions can be included in the PWS

Closing Comments/Questions

- Customer Organization input to PWS critical
 - Functions
 - Levels of support
 - Procurement Sensitive
 - MEO or Contract decision irrelevant
- TRADOC Timelines < Quality PWS
- Future Meetings????
- Questions??????